

Preliminary Programme of Design
Database Categories

Room Number:	Based on Section Number including sub-sections
Section Name:	As assigned
Section Influence:	Identifies the influential aspects of the curriculum on the individual space or element.
Instructional Strategy:	Related to curriculum components. Identifies the instructional methods intended.
Environment:	Related to curriculum components. Identifies the type of space required.
Material Resources-	Related to curriculum components. Identifies special materials for the individual curriculum.
Spatial Requirements –	General outline of the intended spatial functions and activities.
Number of Students –	Identifies the anticipated maximum students attending the space.
Number of Staff–	Identifies the number of instructors, professionals, or administrative personnel will be in the area.
Principal Room Size-	Identifies spatial requirements in square metres for the area and the approximate square footage required for each support areas.
Storage Requirements-	Identifies the storage area requirements in square metres.
Group Accommodation:	Identifies anticipated group usage.
Support Facilities-	Describes the support facilities that will enable the educational program to take place in the activity area. Student project areas, conference rooms, preparation areas, teacher planning areas are examples of support facilities.
Adjacent Relationships-	Identifies the spatial relationship of the activity area to other spaces; inside and outside the building. These relationships can be described as direct, indirect, and convenient.
Environmental Variables-	Information concerning critical environmental factors:
Acoustic Requirements -	Identifies the acoustical needs of the area: (enhanced or isolated acoustically)
Thermal Requirements -	Identifies thermal requirements such as ventilation, elimination of excessive heat generated by special equipment, any special exhaust requirements, etc.
Visual Requirements -	Identifies the needs for visual access or separation. IE: If the space is to be used for audio-visual presentations, should it have the capability for being darkened?
Utility Services Required-	Identifies the utility needs for the area, including hot and cold water, electrical requirements (both 115 and 220v), gas, vacuum, compressed air, telephone, 2-way public address systems, and closed circuit televisions.
Display Requirements-	Identify display requirements, i.e. chalkboards, tackboards, pegboards, tack strips, and display cases.

8 July 2005

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Special Equipment –	Identifies specialty instructional or operational equipment required to complete the curriculum instruction.
Furnishings -	Identifies the quantity and type of item that will be used in each activity and support area..
Others -	identify any additional essential information.