

**MINUTES OF MEETING**

**Date: Wednesday, 10 November 2004 (8:00 a.m.)**

|                 |                   |                     |
|-----------------|-------------------|---------------------|
| <b>Present:</b> | Roger Mitchell    | Program Coordinator |
|                 | David Edwards     | Studio Coordinator  |
|                 | Alton Tangedal    | Thesis Advisor      |
|                 | Ingrid Moisuk     | Educational Advisor |
|                 | Sherman Martinson | Educational Advisor |
|                 | Kurt Dietrich     | Thesis Candidate    |

**ITEM / DISCUSSION**

**ACTION BY**

**1.1 Section 1.0 – History Review**

**Info**

The preliminary submission for Section 1.0-History was reviewed. This section was well received by the educators, noting that it contains a great deal of potential for classroom activities. No specific changes were recommended relative to the preliminary submission.

**1.2 Sask Learning Curriculum Consultant**

**Kurt**

Ingrid passed along the contact name and information for Sask Learning Curriculum consultant, who has indicated interest in the process. Kurt will contact Sask Learning to discuss the method of submission and review relative to the intent of the curriculum.

**1.3 Additional Information on History-Section 1**

**Kurt**

Sherman noted that a summary of the differences between the various sections would assist in providing the students with a quick overview. References between the various styles assist in establishing precedent and changes. Kurt to prepare an Executive Summary for the history section.

**1.4 Definition of Design Principles**

**Info.**

Roger questioned Kurt as to the key components and key points within history that may drive the future building solution. It was discussed that the process may take key points from each section which will provide components of the design parti relative to the building solution. Kurt is to consider this issue for this and relative sections.

**1.5 Future Design Steps**

**Info.**

David initiated discussion relative to the future design steps for the building solution. It was noted that the choices must be made relative to key points from the curriculum, thus defining the intent of the solution. A logical procession from research to design solution must be followed. This logical procession is the line of success for the final solution.

**1.6 Maintaining Focus** Info.

Discussion carried forth to ensure that the focus of the effort remains the architectural component of the thesis. The curriculum forms the research but the building design process will be the crux of the project. It was discussed that curriculum sections may be submitted in draft once the relative design information has been culled from the text.

**1.7 Formal Registration** Kurt

Roger noted that formal registration may now occur. All copies and letters of authorization as required have been forwarded to the National Office. Kurt will discuss the registration process, payments, etc with Jean in order to have current efforts recognized in the overall process.

**1.8 Schedule Review** Info.

Kurt presented a draft schedule for the Thesis process, indicating completion on 12 December 2005. It was discussed that completion may occur sooner, but not later than that date in any circumstances. Kurt noted that the educational component (curriculum) should be completed by Spring 2005.

The draft schedule was reviewed and accepted by all parties.

**1.9 Future Presentation** Info.

The process and method of future presentations was discussed. It was suggested that the curriculum presentation be made to the educators with advisors viewing only. The first formal presentation to an architectural jury will occur at the completion of the programming stage.

**Schedule to next period:**

Section 2.0 – Science of Buildings is to be completed by Wednesday, November 24, 2004.

**Next Meeting:**

Full advisory team meeting to be held early in 2005.

Weekly advisor meetings shall continue: Wednesdays @ 3:30 p.m in the offices of Pattison MGM Architectural Services Ltd.

Should there be any errors or omissions in the foregoing Minutes, please advise the undersigned before or at the next meeting, otherwise the Minutes shall be considered correct as written.

Kurt Dietrich  
SK85ON23