

AGENDA OF MEETING

Date: **Wednesday, 16 March 2005**

Present: Alton Tangedal Thesis Advisor
Kurt Dietrich Thesis Candidate

Purpose of Meeting: Weekly Progress Meeting

ITEM / DISCUSSION

13.1 Curriculum Items

- Art completed and ready for submission to Editor by March 17
- Sociology submission to Editor by March 25
- Geography underway

13.2 Preliminary Programme

- Programme information outlined for all areas identified.
- Final completion upon Curriculum completion.
- Adjacency program completion underway.

13.3 Official Registration

- Formal letter of confirmation forwarded to Mr. D. Gillmor, copies sent to Thesis Advisory Group.
- No response received to date.
- Matter deferred to Roger as he has returned.

13.4 CERB Forms

- Forms acknowledged by National Office. Acceptance confirmed.

13.5 Preliminary Design Schemes

- PDS as discussed prepared in conceptual format.
- Sketch concepts in process.
- Functional relationships to be completed by March 30.
- Formal presentation will be completed after Curriculum is formatted.

13.6 Schedule Review

- Curriculum schedule coming back on track.
- Design schedule ahead, consideration being given to presentation dates and formats.