MINUTES OF MEETING

Date: **Tuesday, 20 December 2005** (4:00 p.m.)

Present: Reid Pattison   Student Principal
                 Gerry McCudden   Syllabus Student
                 Mike Adams   Participant
                 Ward Peters   Participant
                 Donn Lay   Participant
                 Monica O'Brien   Thesis Observer
                 Alton Tangedal   Thesis Advisor/Mentor
                 Kurt Dietrich   Syllabus Thesis Candidate

Purpose of Meeting: The purpose of this review a draft final presentation of the
                               final powerpoint document.

ITEM / DISCUSSION

1.1   Presentation Review

Kurt led the meeting with a full presentation of the thesis process to date. The presentation included background materials from the previous stage as well as current development. Comments relative to the presentation drawings are:

? The duration of student participation (24 weeks) should be noted in the presentation.

? A more thorough explanation of the reasoning for using grades 7 & 8 students should be provided through the presentation.

? The leap in resolution between bubbles and final design should have additional background images included to illustrate a smooth process, instead of a radical switch to a solution.

? The graphics appear muddy or fuzzy in several places. Better resolution is required for the final product so that viewers can read text on illustrations.

? Explain the use of interior and exterior spaces as the teaching tool relative to the curriculum criteria.

? Expose the exterior elements (remove the trees) to show the design solution and teaching elements.

? Keep the process moving, without long pauses or hesitation.

? Change the laptop pointer to a laser click instead of mouse.

? Overall presentation lasted 55 minutes. It was agreed that a short break should be implemented between first and second stages of the presentation.

1.2   Future Development

? Clean up images
? Finalize text
? Practice once more prior to final presentation.
? Take the Christmas holidays off.

Should there be any errors or omissions in the foregoing Minutes, please advise the candidate immediately, otherwise the Minutes shall be considered correct as written.