

## MINUTES OF MEETING

Date: **Sunday, 16 January 2005** (10:30 a.m.)

Present: Roger Mitchell Program Coordinator  
David Edwards Studio Coordinator  
Kurt Dietrich Thesis Candidate

Purpose of Meeting: Progress Update Meeting

### ITEM / DISCUSSION

#### 4.1 Section 2-0 Science of Buildings

Roger and David brought forth comments relative to the submission of Section 2.0 – Science of Buildings.

They question if the text is written as an outline for educators or presentation format. Kurt confirmed that the intent is to serve as outline for educators, from which lesson plans will be derived.

Other items discussed include:

- The format and structure of the document is not clear.
- Sentences are global yet not concluded: "architectural structure is geometric". Where does it go from here?
- The flow in the documents departs from the prose format of Section 1.0 – History. Section 2.0 reads more like a technical manual.
- Some concepts are explored in depth, some concepts lightly treated. It is inconsistent in the research level for all items.
- Specific sections (humidity, condensation) are not clearly detailed, inconsistencies are present.
- Terminology flips from one definition to an opposite definition (within the same page)

#### 4.2 Where is Kurt?

Roger noted that the document reads like a librarian compilation of information. It appears to be lacking in the personal interpretation to be provided by Kurt. The personal interpretation of information and concepts should read through the document relative to the position of the candidate.

#### 4.3 Future Sections

It is recommended that future section be completed in a point form format. Kurt has demonstrated the ability to prepare curriculum outlines by the submitted sections (corrections notwithstanding).

The point form method should include the important "nuggets" relative to the concepts of the section.

#### 4.4 Design Elements Section (Section 7.0)

It was noted that the point form format will not apply to the design Elements Section. This section (the tough one) must be completed in full.

Should there be any errors or omissions in the foregoing Minutes, please advise the candidate before or at the next meeting, otherwise the Minutes shall be considered correct as written.