

AGENDA OF MEETING

Date: **Wednesday, 23 February 2005 (3:30 p.m.)**

Present: Alton Tangedal Thesis Advisor
Kurt Dietrich Thesis Candidate

Purpose of Meeting: Weekly Progress Meeting

ITEM / DISCUSSION

10.1 Curriculum Items

- All remain in progress.
- Art text completed, imaging near complete
- Sociology/Social context 2/3 complete

10.2 Preliminary Programme

- Programme information completed for four sections of curriculum.
- Spreadsheet completion anticipated within one week, will illustrate the method of arriving at initial design areas.
- Class sizes to be confirmed with Educators. (Anticipated max 30 students per group / min 2 – 3 educators at each group)

10.3 Official Registration

- Registration confusion has been explained.
- Formal letter of confirmation to Mr. D. Gillmor reviewed this date.

10.4 CERB Forms

- CERB forms have been completed.
- Forms are under review for signature by Principal, Reid.

10.5 Schedule Review

- Curriculum schedule out by approx 3 weeks from intended completion date; overall progress remains on schedule as presented 10 November 2004.
- Programming schedule ahead five weeks according to schedule presented.
- Design stages anticipated within three weeks.