

AGENDA OF MEETING

Date: **Friday, 14 January 2005 (11:00 a.m.)**

Present: Alton Tangedal Thesis Advisor
Kurt Dietrich Thesis Candidate

Purpose of Meeting: Weekly Progress Meeting

ITEM / DISCUSSION

3.1 Art in Architecture

- In process
- Writing final sections to complete, Image insertion and editing
- 3 weeks behind in completion

3.2 Geography/Geology Section 3.0

- starting text this week

3.3 Preliminary Programme

- In process as sections are completed.
- Current status is posted on the website
- 7 weeks ahead of intended start date

3.4 Functional Building Areas

- Spreadsheets will be tied to Preliminary Programme database for room areas and overall building gross.

3.5 Official Registration

- Registration for Level D9-A will occur for February 1, 2005 deadline.

3.6 CERB Forms

- Completion of Canadian Experience Registration Board forms has been requested by National Office pertaining to years 1999, 2000, 2001, 2002, 2003 and 2004.

3.7 Section 2.0 – Science of Buildings

- Currently with editor for final proofing.
- Copies forwarded to Educators, pending meeting next week.
- Copy forwarding to Bruce Peberdy for engineering comments
- Meeting with Roger to review his comments.

3.8 Schedule Review

Current progress remains behind on curriculum and ahead on programming. Overall goals remain on track.